

5 Create Comprehensive Test

5.1 Step 1: Test Details

1 Test Details > 2 Delivery Method > 3 Review & Create Test

Create Comprehensive Test

Please specify the following settings for your test. Fields marked with an asterisk [*] are mandatory.

Test Details	
Test Name: *	Comp Demo Test
Description:	This is the comprehensive test's description
Subject: *	Mathematics
Year: *	7

Quick Help

- Enter a name for your test (max 20 characters).
- Provide a brief description of your test.
- Select the Subject of your test. You will be able to specify the delivery options on the following screens.
- Test duration for Reading and Mathematics will be 40 minutes and 50 minutes respectively.

Cancel Continue >

Figure 12. Comprehensive Test Step 1: Test Details

5.1.1 Test Name & Test Purpose

Each test must have a name, which cannot exceed 20 characters in length. It is important to be exact when naming the test so that it can be identified and/or retrieved at a later date. Note that the name of the test, the test owner, and the date will appear on the cover page of the printed test. All users will be able to see all tests, so naming the tests with sufficient details is advised. In other words, do not call every reading test “Reading”; give each test a detailed, descriptive name – including, for example, the Year, Class and Purpose.

After a test has been created, it can be renamed by clicking on *Edit Test Name* on the e-asTTle *View Test* screen. Users may rename a test (up to 20 characters in length) at any time. Be sure to completely close the active window and Acrobat Reader before attempting to rename any test, so the name is recorded properly.

5.1.2 Test Duration

Test duration refers to the time that students have available to complete the test. In this release of e-asTTle this is set at 50 minutes for Reading comprehensive tests and 40 minutes for Mathematics.

5.1.3 Subject

Reading and Mathematics are the subjects that have comprehensive tests available in this version.

5.1.4 Year

Year refers to the student Year level of the test. In this release of e-asTTle there are 2 options – Year 7 or Year 9

The Year 7 test is suitable for students about to enter or entering the first year of Intermediate school and the items are specifically chosen to cover as wide a snapshot of achievement across the Reading or Mathematics curricula. The comprehensive test is more a snapshot than a detailed diagnostic evaluation and can suggest levels of performance, and areas where there may need to be more detailed diagnostic assessment, teaching and learning.

The Year 9 test is suitable for students about to enter or entering the first year of Secondary school and the items are specifically chosen to cover as wide a snapshot of achievement across the Reading or Mathematics curricula. The comprehensive test is more a snapshot than a detailed diagnostic evaluation and can suggest levels of performance, and areas where there may need to be more detailed diagnostic assessment, teaching and learning.

5.2 Step 2: Delivery Method

Figure 13. Comprehensive Test: Step 2: Delivery Method

With the introduction of onscreen testing, it is now necessary to select how to administer the test to students.

The test MUST be administered using the method selected.

5.2.1 Paper Administered

As with the customised e-asTTle tests, simply select this option and press Continue to move to the next stage.

5.2.2 Onscreen Administered

If Onscreen is chosen, there are a few additional options to select from. These are available to simulate the same options that a teacher has control of in a classroom.

- **Time to Review Test**
The amount of time (if any) the teacher would like students to spend reviewing the test before they start answering the questions. All the response options are disabled, so while students can read the questions they will be prevented from actually answering them. Students can control when they move to the "Answer Questions" phase.

Options: none
2 mins (default)
3 mins
5 mins
7 mins
10 mins

- Time for Attitude Questions
All tests have the 6 standard attitude questions.

Options: 2 mins
3 mins
4 mins
5 mins (default)

- Total Test Time
This is a read only field that allows the total test time to be viewed. This incorporates the test duration, the review time and attitude question time.

When selecting Review time and Attitude time take into account **total test time** (includes: test duration, test review time, attitude question time). For example, to book a computer lab for a 50 minute test, with 2 minutes Review Time and 5 minutes Attitude question time, a total test time of **67 minutes** will be required. In addition, take into account the time required to prepare students for the test, like logging onto school computer system, explaining the test they are about to sit, going through the online demonstration of how to sit a test, attempting the practice questions, and answering any questions etc.

Another option would be to book an extra computer lab session prior to the *first* time that students sit an online test, during which time the teacher can go through the online demonstration of how to sit a test and let the students go through the practice questions.

5.2.3 Paper and Onscreen Administered

This option is only available for comprehensive tests. This means that a user can use the same test and assign it to certain students to complete in the traditional paper form and other students to complete onscreen.

The Onscreen options as described above also need to be selected.

5.3 Step 3: Review Test

The screenshot shows a web interface for creating a comprehensive test. At the top, there is a navigation bar with three steps: '1 Test Details', '2 Delivery Method', and '3 Review & Create Test'. The current step is 'Review & Create Test'. Below the navigation bar, the title 'Create Comprehensive Test' is displayed. A message states: 'You have specified the following settings for your test. If you are happy with these settings, click CREATE TEST. Otherwise, click GO BACK to edit your settings.' The settings are organized into two sections: '1 Test Details' and '2 Delivery Method'. The 'Test Details' section includes: Test Name: Comp Demo Test; Subject: Mathematics; Description: This is the comprehensive test's description; Test Duration: 40 mins; Total Test Time: 47 mins. The 'Delivery Method' section includes: Delivery Method: Both Paper and Onscreen Administered; Review time: 2 mins; Attitude Question time: 5 mins (Test, Attitude Questions, Review Time). At the bottom, there are three buttons: 'Cancel', '< Go Back', and 'Create Test >'.

Figure 14. Comprehensive Test Step 3: Review Selections

This screen enables checking of the selections that have been made through the test creation steps before the test is created. If the user wants to alter something, they can select a page's title from the Navigation Bar, or from within the page to return to a previous page and make changes. Otherwise, they select **Create Test** button to create the comprehensive test.

5.4 Step 4: Create Comprehensive Test

The screenshot shows a web interface with the title 'Create Comprehensive Test'. In the center of the page, there is a blue link that says 'Test Ready'.

Figure 15. Comprehensive Test Step 4: Test Creation

This screen is displayed to let the user know that the test has been created. The user can click on the **Test Ready** link to view the details of the newly generated test (see [View Existing Tests](#) for further details).

Note: Because the content of a comprehensive test cannot be changed, when the test is viewed note that it has automatically moved to an Accepted state, whereas a customised test is initially in a Pending state. The user will need to Assign the test to students in order for them to sit the test.