



Schools often find it necessary to employ extra staff for EOTC activities. This draft may be a starting point for that process. Schools will need to add clauses to cover matters relevant to their circumstances, for example, reimbursement for expenses, use of equipment, acknowledgment of school policy, termination of service etc.

Between the contractor

and the school

Contract start date Time

Contract finish date Time

Contractor's role: Services to be provided

The Contractor will provide the services set out in this schedule. The Contractor will provide those services to accepted best practice standards and as specified in the attached Code of Professional Practice (Appendix IV).

The Contractor will meet the requirements of the Health and Safety in Employment Act, 1992; be enthusiastic and promote the school when dealing with the public and the providers of service to the school.

Daily starting and finishing times are: start finish

A lunch break of 30 minutes will be provided each day.

This event requires student supervision and lunch to occur concurrently.

Payment

The school will pay the Contractor for hours at the rate of \$ incl GST per hour.

OR

The school will pay the Contractor the sum of \$ incl GST, upon receipt of an invoice.

Declaration

I declare that I do not have any convictions relating to dangerous driving, violent or sexual offending, and I agree to police vetting if required.

Signed by Date

Name